PARKS, RECREATION & CULTURAL ARTS DEPARTMENT



6591 Orange Drive • Davie, Florida 33314-3399 Phone: 954.797.1153 • Fax: 954.797.2078 • www.davie-fl.gov

Town of Davie Government Tours 2012

Dear Principal or Group Leaders:

The Florida League of Cities, an association of member municipalities throughout Florida, is sponsoring an educational program called "My city: I'm part of it; I'm proud of it." The program is designed to educate school-aged children about city government functions.

In the spirit of the program, the **Town of Davie will celebrate Florida City Government, October 15 thru October 19, 2012, by providing school-aged groups educational tours of Davie Town Hall.** Tours will be conducted between 9:30 a.m. and 3:30 p.m. The tours are designed to educate and to inform students about their local government. We would like to invite your school/group to participate in our program.

To participate, complete the attached form and mail it back to Matthew Mlodzinski, Town of Davie Senior Operations Manager, no later then October 10, 2012. All groups will check in at the Special Events office in the Davie Town Hall, 6591 Orange Drive.

As with any activity, there must be some guidelines, and this event is not the exception:

- Tours of Davie Town Hall will take place from October 15 thru October 19, 2012. Tours will be conducted between 9:30 a.m. and 3:30 p.m.
- Groups may not exceed 40 students per tour group.
- Groups must adhere to school board standards as it relates to the number of adults required to supervise children on field trips.
- Once registration is full, no other groups will be accepted.
- Park school buses behind Town Hall in the large grass field on the east side.

If you have any question or concerns, please contact Matthew Mlodzinski at (954) 797-1163 or e-mail at matthew_mlodzinski@davie-fl.gov. Enclosed you will find an application.



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Town of Davie Florida City Government Town Hall Tours 2012

Fill out application and return to: Parks, Recreation & Cultural Arts C/O Matthew Mlodzinski Special Events/Government Week 6591 Orange Drive Davie, FL 33314

School or Org	ganization:			
Category:	Elementary School	Middle School	High School	Other
Contact Perso	on:			
Address:		City:	Zip:	
Phone #:		_ Cell Phone #:		
Number of pa	articipants in your group (r	not to exceed 40):		 .
Request Date	s for tour October 15-19, b	oetween 9:30 a.m. an	nd 3:30 p.m: (give t	two options)
1 st Choice:	Date:	Time:	_	
2 nd Choice:	Date:	Time:		
collectively for result of partici	d harmless, Town of Davie, any injury, misadventure, harm pation in the Government Tow and obey the rules and condit	n, loss, inconvenience of ours. I acknowledge the	damage suffered or shat I have been notified	sustained as a
School or Official Signature			Date	